

Town of Lyme
Select board
Minutes for May 9th, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard Vidal (vice-chair), Susan J. MacKenzie (member) and Dina Cutting (Administrative Assistant), Chief O'Keefe (Police Chief).

1. Meeting was called to order at 8:00AM by Chair Smith.
 - Smith opened the hearing at 8:00AM by welcoming the new Transfer Station Supervisor, Matthew Thebodo. The Board noted the Transfer Station looks great and to keep up the good work. William Hoehl and Chris West are the 2 new attendants and will be receiving their certification training as soon as possible. Steve Williams from the Highway department has offered to be a fill in when necessary; he will go to the upcoming training also. The board will be addressing Thebodo's new pay rate later in the meeting. The Board thanked Thebodo for coming in.
2. The minutes of the May 2nd, 2013 public and non-public meeting were unanimously approved with a motion from Vidal. Seconded by MacKenzie.
3. Matters arising:
 - Reviewed the forms for the Tax Collector.
 - Land owner working with the Hand & Heart Productions has been notified that this would not affect his CU standing.
 - Shoestrap Road and Maple Lane letters went out.
 - Bliss Lane land: The Conservation Commission will be looking at the piece of property and then it will come back to the board.
4. Intent to cut was signed for Robinson, Collin & Mary Lou – Map 402 Lot 1.2
5. Report of Wood cut with Tax Warrant was signed for Kilham, Benjamin & Debra- Map 407 Lot21 for \$2,153.13
6. 2012 Assessment Appeal for Jopp, David & Kiefer, Mary Beth was signed
7. Manifest in the amount of \$598,820.23 of which \$511,397.00 was to the Lyme School district.
8. Cutting will notify Henderson Tree Service of a broken branch at the LCAB that needs to be taken down before it comes down in the next big wind.
9. Cutting updated the Selectboard on the office re-organization. After a brief discussion on hours, duties, and a job description the Board voted to have Cutting advertise for a 25 hour per week part-time employee for the clerical position.
 - ✓ Vidal moved to have a 25 hour clerical job advertised for the Selectboard office. Seconded by Smith. Voted unanimously in favor.
10. Cutting informed the Board that the Town Clerk was advertising for a part-time fill in for the Town Clerks office. This has been a goal over the past few year, if the Town Clerk and/or Deputy Town Clerk is out there is someone to help out and/or someone who is trained to do this job. Friday is the

last day for applications to be accepted.

11. Committee & Commissions:

Class V Roads Committee:

- MacKenzie reported the committee discussed Baker Hill Road project.
- Reviewed River Road survey. May want to check in to tidal effects on the seacoast, it is technically the same thing as what is going on down on the River Road.
- This committee has determined it would be beneficial to set up a public meeting to educate the community on roads, road structure, maintenance and cost of up-keep.
- UNH 10 year plan: Cutting will contact UNH to get this started. It will have a nominal cost and the Town will receive a 10 year roads plan and budgeting projections.
 - ✓ MacKenzie moved to contact UNH to do this plan for Lyme with the estimated cost of \$250.00. Seconded by Vidal. Voted unanimously in favor.

Conservation Commission:

- The Conservation Commission will be reviewing Bliss Lane property
- It was noted that the representative from the Conservation Commission has not been showing up to the Milfoil Committee meetings. This needs to be addressed.

Energy Committee:

- Will be meeting with the School Board concerning a possible grant for the school. This will be Thursday May 9th, 2013 @ 4:00PM.

12. At 9:00AM Smith moved to enter non-public session in accordance with RSA 91-A: 3 II (e).
Seconded by Vidal voted unanimously by roll call vote. Present at this time are Smith, Vidal, MacKenzie, O'Keefe, & Cutting.

Board discussed a letter regarding possible future litigation against the Town.

13. At 9:12AM Smith moved to enter public session. Seconded by Vidal. Voted unanimously in favor.

14. At 9:12AM Smith moved to enter non-public session in accordance with RSA 91-A: 3 II (a).
Seconded by Vidal voted unanimously by roll call vote. Present at this time are Smith, Vidal, MacKenzie, & Cutting.

Followed was a discussion concerning the compensation of a public employee.

At 9:16AM Smith moved to enter public session. Seconded by Vidal. Voted unanimously in favor having voted Matthew Thebodo, Transfer Station Supervisor new rate of pay at \$14.00 per hour.

15. Because a Selectperson will be out of town on May 23 and the Road Agent conference the Selectboard meeting on May 23rd, 2013 will be moved to 4:00PM.

16. Following a discussion of office duties Smith moved to approve up to 20 hours of overtime for Cutting. Seconded by Vidal and voted unanimously in favor.

17. Smith will speak at the Town's Memorial Day event this year.

18. At 9:25AM Smith moved to adjourn. Seconded by Vidal. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting
Administrative Assistant